

Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

Meeting Minutes – February 10, 2020

Call to Order:

The Meridian Rural Fire Protection District meeting for February 10, 2020, was called to order at 4:00 p.m. by Commissioner Ward. Roll call was taken.

Attendees: Commissioner Marvin Ward, Commissioner Derrick Shannon, Commissioner Randy Howell, (by telephone), Councilman Brad Hoaglun, Deputy Chief Charlie Butterfield, Fire Chief Mark Niemeyer, John Fitzgerald, and Jordan Zwygart with Zwygart John & Associates, PLLC

Approval of the Agenda:

Motion was made and seconded to approve the meeting agenda as presented. Motion approved.

Approval of the minutes:

Motion was made and seconded to approve the minutes from the January 13, 2020, MRFPD meeting. Motion approved.

Presentation and acceptance of the FY2019 MRFPD Audit, Zwygart John & Associates, PLLC

The annual audit report for FY2019 was presented to the Commissioners for their review and approval. The audit showed that the financial records of the Meridian Rural Fire Protection District were in accordance with the Generally Accepted Accounting Principles. Discussion followed on the contents of the audit.

Motion was made and seconded to accept the MRFPD FY2019 Audit as presented by Jordan Zwygart, with Zwygart John & Associates, PLLC. Motion approved.

Treasurer's Report:

- Approve and pay bills as follows:
 - ✓ Check #5324, Ada County Billing Services, \$58.71, Lake Hazel Trash services, Invoice #01A11968
 - ✓ Check #5325, City of Meridian, \$93,272.75, December 2019, A, B & C Budgets, Invoice #2677
 - ✓ Check #5326, John O. Fitzgerald, \$1,044.74, General Legal Services, January 2020 Invoice

A motion was made and seconded to approve and pay checks numbered 5324 through 5326 as presented. Motion approved.

- Net cash position is currently \$4,060,188.61.

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- The January 2020 LGIP statement was presented for review and approval. US Bank statement was unavailable to review. Commissioner Howell reviewed and completed the rep letter from Zwycart John & Associates. QuickBooks journal entries were completed that were required by Zwycart, John & Associates. W-9's were updated as requested by Harris & Co. ICRMP information was updated as requested by All American Insurance.

Old Business:

1. Update on Lake Hazel Property, Chief Niemeyer. January 1st was the end of the agreed lease for the tenant on the Lake Hazel property and the tenants have vacated the premises. A number of items have been left on the property including a shed and vehicles. Chief Niemeyer is working on tracking down the owner of the items since the previous property owner is now deceased to determine how to dispose of the items. Some items belong to the adjacent property owner and he has agreed to move the items when and if that is requested. Counsel recommended that an indemnity agreement be drafted for the adjacent property owner in regards to the equipment that he is storing on the District's property. Chief Niemeyer will follow up with the adjacent property owner to see if he is agreeable to sign an indemnity agreement. Chief Niemeyer is working with the Mayor and the City's CFO, Todd Lavoie, to put together a plan, if needed, to purchase the Lake Hazel property from the District. The City has been collecting impact fees for the purchase of that property. Chief Niemeyer will report on this at next month's meeting if any updates are available.
2. MRFPD shirts for the Commissioners. Commissioner Howell researched the cost of embroidered polo shirts and light jacket for the MRFPD Commissioners. Polo's are approximately \$35 each and jackets, \$50 each. Commissioner Howell requested approval to spend up to \$600 total for three polo shirts and one jacket for each District Commissioner so that he can order and have them in time for the next awards & promotional ceremony and also the grand opening of Station 6. Motion made and seconded to approve up to \$600 for three polo shirts and one jacket for each District Commissioner. Motion approved.

New Business:

1. Meridian Fire's Winter Promotional & Awards Ceremony, March 6th @ 4:00, City Council Chambers.
2. Grand Opening of Station 6, March 12th @ 11:00 a.m.
3. Chief Niemeyer gave an update on eight bills that are currently at the Legislature all dealing with a tax reduction of some sort. The MRFPD is in a stable position financially regardless of the outcome of the bills. We are watching them, but don't anticipate an impact for the Rural District.

Motion was made and seconded to adjourn the February 10, 2020, meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:27 p.m.